

BUSINESS DEVELOPMENT BANK OF CANADA
Report on Annual Expenditures for Travel, Hospitality and Conferences
For the twelve months ended March 31, 2017
(in thousands of Canadian dollars)

BDC is a stable, profitable organization, effectively fulfilling its mandate to support Canadian entrepreneurs in building strong and competitive businesses.

Due to the nature of our mandate and the frequency of interactions in the market, BDC has implemented policies to maintain appropriate governance on allowable business expenses.

In developing the Business Expenses Policy, BDC aims to:

- a. ensure the prudent stewardship of funds and the effective, efficient and economical use of resources;
- b. maintain the highest standards of integrity, accountability, transparency, values and ethics, in accordance with BDC's Code of Conduct, Ethics, and Values;
- c. align with the principles of the Directive on Travel, Hospitality, Conference and Event Expenditures of the Treasury Board; and
- d. establish effective travel planning, approval and reporting processes.

The following report provides information on total BDC travel, hospitality and conference fees expenditures for the fiscal year ended March 31, 2017. The comparative numbers for the previous year are only available for the second half since the new policy was implemented in the third quarter of fiscal 2016.

	12 months F2017	Second half F2017	Second half F2016	Variance
Travel				
Meals, travel, accommodations	8,213	4,555	4,052	(504)
Hospitality				
Meals	2,684	1,497	1,406	(91)
Conference fees				
Registration fees	492	319	213	(107)
Total	11,390	6,372	5,670	(702)

The increase in travel, hospitality and conference expenses compared to the 6 month equivalent period last year is mainly explained by:

- higher travel and registration fees to attend external conferences in specialized fields, such as venture capital or economic research, to better support entrepreneurs, and
- higher business development expenses consistent with our growth in business activities and continuous extension of client reach.